

**“Team Up for Clean Waters”**  
**Itasca Water Legacy Partnership**  
**Annual Meeting**  
**Monday, January 23, 2017 4:00 pm**  
**Itasca County Courthouse Board Room**

**Attendance**

**Board members present:** Dennis Anderson, Kathy Cone, John Downing, Katy Hopkins, Pat Leistikow, David Lick, Shirley Loegering, Bill Marshall, Cec Riedman, Jan Sandberg, Davin Tinquist

**Technical Board present:** Bill Grantges, Andy Arens, Dan Swenson,

**Board absent:** Patty Gould-St. Aubin, Grant Prokop, John Zimmerman, Jan Best/Brian Whittemore

**Technical Board absent:** Moriya Rufer, Dan Steward, Eric Raitanen

**Guests:** Derrick Fox

Dave Lick led a round of introductions.

**1. Administrative Items**

**a. Approve Agenda** (sent via email)

*Motion to approve agenda with the addition of an item under Education for the IKES water program and an item under Financial to pursue a different credit card. (Kathy Cone, John Downing) M/S/U*

**b. Approve Minutes from Quarterly Board meeting November 4, 2016** (sent via email)

*Motion to approve the minutes from the November 4, 2016 Quarterly Board meeting. (Shirley Loegering, Pat Leistikow) M/S/U*

**c. Approve past actions of the Executive Committee** (sent via email)

*Motion to approve the actions of the Executive Committee from the November, December and January meetings as shown in Attachment #1. (Kathy Cone, Cec Riedman) M/S/U*

**d. Approve Treasurer’s Report** (sent via email)

Pat reviewed information from Attachment #2--ending cash balances that show just under \$45,000 in AIS related accounts. Remaining funds will eventually be transferred to Itasca SWCD. There is about \$65,000 in the IWLP operating account. Funds from the Blandin account (just over \$30,000) helps fund the Youth Summit (\$6,000 approved last year for this year’s event). Pat noted that we lose the administrative fee revenue unless we pick up additional projects. These data will be condensed for the annual report. Pat is working on a budget for 2017 and will soon be ready for Executive Committee review and Board approval.

*Motion to accept the treasurer’s report. (Shirley Loegering, Bill Marshall) M/S/U*

Pat reported that the Deerwood Bank credit card we currently use presents some administrative challenges. We have three persons authorized to use the card but that will likely drop to one.

*Motion to close the current credit card account at Deerwood Bank and open a credit card account at another bank at the discretion of the Treasurer, Pat Leistikow. (Jan Sandberg, John Downing) M/S/U*

**e. New Board Members**

Three new directors start at this meeting and were previously approved—Cec Riedman, Jan Best and Brian Whittemore (Best and Whittemore share one position). The Executive Committee also nominated Bill Grantges. *Without need for a formal motion and second as the nomination came from the Executive Committee, the appointment of Bill Grantges to the IWLP Board as a voting member passed unanimously.*

Dave raised the issue of additional Board members. There may be a few other people interested but we need to have jobs for them. One possibility is a retired educator. Board members should feel free to suggest other possibilities. Members also discussed the desirable size of Board and representation of seasonal residents.

**f. Officers**

The current officers were elected in January 2016 to three-year terms. With Shirley's departure, Jan will continue as secretary and work with Bill on Technology Committee.

**g. Call for Annual Reports and bios, with photo, from all Board members**

Jan asked everyone to submit bios for the website to Jan and Bill Marshall. Send suggestions about the annual report to Jan.

**h. Sign Conflict of Interest and Whistleblower Polices for 2017 (sent via email)**

Jan is collecting copies from voting members and will scan for Dropbox. A reminder will go out to those who have not signed a form.

**i. Recognize members leaving the Board**

Shirley Loegering is stepping down after seven years on the Board. Dave described Shirley's many contributions to IWLP. Shirley will continue to help with the Youth Summit and membership. The second PO box key should go to Cec for now.

**2. President's Report – Dave Lick**

Dave has explored several ideas recently. He and Cec met with David Duxbury again—see discussion under Grants. He has also discussed Enbridge grant options and ideas such as tracking temperatures. Other thoughts are in the area of septic issues. A meeting involving Andy Arens, Dave Duxbury and Great River Green is coming up. Bob Borash contacted Dave three weeks ago with a few ideas preliminary to a meeting. One issue is what guides whether IWLP should work with certain organizations—see discussion under Grants. Dave noted that John Z will run a planning meeting this quarter.

**3. Committee/Project Reports**

**a. AIS 2016– Bill Grantges**

Bill reviewed 2016 and what is coming for 2017. There will be some increase in funding for the coming year. Historically, AIS started with \$20,000 from the county Environmental Trust Fund and since then there has been a huge increase in inspections done by Bill's inspectors and Chris Evan's crew. Last year Bill had 20 or so inspectors, 18,500 inspections representing over 11,500 hours. There has been a drop in the failure rate to 4.6% with only 2% drain plug violations. Bill said that we may find new AIS in 2017 but that is not a failure. Things are working well with the transfer to SWCD. The van wrap project is nearly complete (photos circulated). Note that there will be an AIS hotline--256-4243. The new county website has an AIS page that can also be accessed by itascaAis.info (they also secured multiple related sites—including com, org).

The CAP grant program was designed to remove pressure from the Environmental Trust Fund--over \$62,000 given out and still considerable funds available. This will become more important as the DNR funds are cut back.

Question about next Tech Committee meeting--it is being planned. John Downing raised the issue of dealing with multiple invaders and impact on property values. A related issue is the impact of AIS work here on jurisdictions where what is invasive here may not be so there. Global warming will be a greater challenge. Denny Anderson reported on recent discussion with Grant Prokop about strategies for angler involvement that he will bring to the Executive Committee.

**b. Education Committee – Kathy Cone**

Kathy reviewed the upcoming and past year's event (see Attachment #3). She is proposing to include the full survey results to the report as well as the thank your ad that went in the newspaper. Kathy will work with Bill on the Children's First event.

Shirley reported on the IKES program that she described to the Exec Committee (Attachment #4). They hope to make this more like a casual conversation. She is asking that IWLP provide insurance.

*Motion that IWLP co-sponsor the IKES April 27<sup>th</sup> event and provide the Certificate of Insurance. (Jan Sandberg, Kathy Cone) M/S/U*

There was considerable discussion about participation in the County Fair. We want a hands-on demonstration or activity, not just handing out brochures. Should IWLP have its own spin board, casting contest, Enviroscape, give away a tree or? Bill expressed concerns about having enough volunteers and the right demonstration and two spin boards at the same place won't work. ICC students are developing some ideas for the Youth Summit—would any of those ideas work? Bill thinks a science corner with AIS/IWLP might work. Most Board members are willing to help for a two-hour shift. John Downing suggested looking at the watershed game that was demonstrated at the Adult Summit—he will look into this as will Bill. Dave wants to go to ICOLA with an idea. We need to make a decision by March 1.

**c. Grants Committee – Cec Riedman**

Cec spoke about Dave Duxbury's idea for Deer Lake and a possible septic study but there is concern that this needs to be citizen driven—it is still at the concept stage. It is appealing that this sort of model could be easily replicated. Bob Borash suggested several other ideas: (1) BMP Guide for Lakes such as exists now for forests, to include stressors and impacts, has appeal because it is teaching, and can build on what we know now; (2) sand point well testing for nutrient loading, a survey using students from ICC. This could include some shoreline surveying including impervious surfaces. Cost is likely \$60-105,000. There may be other private grant sources that we should explore since it is likely that some government funding may go away. The bigger challenge may be getting folks more interested without a crisis. Dave reported speaking with Blandin who is willing to continue to work with us.

Discussion about taking money from certain organizations via the grant process. Thoughts include: doing good makes it worth it, how would we feel if there were a major incident that pulled us onto the front page, how important are specific business practices (e.g. not removing old pipelines)? Do we need a set of guidelines first to help us determine how to assess a potential grantor/member/grantee against our guiding principles? This topic might best fit with John Z's upcoming meeting. As a side issue, should we be seeking funding for a grant designed to benefit a for-profit organization. Other sources of federal funding will continue to be available, possibly that focus on community resiliency.

**d. Membership Committee – Patty Gould-St. Aubin/Shirley Loegering**

Shirley reviewed her report (Attachment #5) that shows an increase in members and donations last year. A renewal notice just went out.

**e. Public Relations Committee – Brian Whittemore/Jan Best**

Bill G reported for the PR Committee a review of recent targeted contacts. (1) ICTV program—ideally mostly in the field, \$650 per program cost would require grants/sponsorships). Please send ideas for sponsors, program and guests to Brian. (2) Lake Time magazine—Sedgewick article on IWLP. Need suggestions for story lines. (3) Riverfest: Grand Rapids player's skits don't work because the stage is not available. KAXE suggested a booth to distribute drinking water and IWLP info, maybe water testing kits? We would need volunteers to man the booth.

Ideas about the IWLP website: use it as a clearing house, locate authoritative articles and data, may require some tech support although Bill Marshall can do some of this.

**f. Technology Committee**—Shirley Loegering/Bill Marshall?

Bill is up to speed on the website software. To keep content relevant, what are the guidelines for approval? Facebook is OK for now, Instagram probably not needed. Website gets frequent visitors and he can try to pull together some numbers.

Note that there is a show about the bass fishing tournament on Wabana, Pokegama and Trout in Coleraine with side trips to Turtle, Shallow and Rice Lakes from last summer that will air Feb 11 at 2-4 pm on the Outdoor Channel. It will run multiple Saturdays in February. See <http://www.majorleaguefishing.com/episodelistings?listing-id=5718>

**Adjourned 6:08 pm**

**2017 meeting dates:**

Monday, April 14 4:00pm J 135 Courthouse

Friday, July 14 - 4:00pm J 135 Courthouse

Monday, October 16 - 4:00pm J 135 Courthouse

Executive Committee meetings are the second Wednesday at 11 am, Second Harvest board room (except for April which will be in J135 at the courthouse). Minutes are distributed to all Board members.

## ATTACHMENT #1

### Summary of Past Executive Committee Actions

November 2016 – January 2017

Administrative items such as the approval of agenda, minutes and financial reports are not included. Full minutes and attachments are sent to all Board members after each Executive Committee meeting.

#### November 2016

*Motion to spend \$500 for an underwriting agreement with KAXE. (Dave Lick, John Zimmerman) M/S/U*

*Motion to approve spending \$58 as the annual payment for a post office box. (Shirley Loegering, Jan Sandberg) M/S/U*

*Motion to approve \$265 for the Grand Rapids Chamber of Commerce membership. (John Zimmerman, Dave Lick) M/S/U*

#### December 2016

*Motion to reserve a minimum of \$15,000 from the AIS accounts into mid-2017 for anticipated expenses (Patty Gould St. Aubin, Dave Lick) M/S/U*

#### January 2017

*Motion to nominate Bill Grantges as a voting IWLP Board member. (Kathy Cone, Pat Leistikow) M/S/U*

*Motion to spend up to \$500 to Izaak Walton League for April 20 water program, (Dave L, John Z) M/S/U*

*Motion to pay ICTV \$250 for an IWLP business membership with Brian as the contact. (Dave Lick, John Zimmerman) M/S/U*

Itasca Water Legacy Partnership									
<b>December Summary</b>	<b>2016</b>							<b>ATTACHMENT #2</b>	
Fiscal Year ending 12/31/2016									
January 22, 2017									
	IWLP		Youth Education	Adult Education	Blandin	Itasca County AIS	Itasca County AIS	Itasca County AIS	
	Operating	Memorials	Summit	Summit	IWLP Operating	Prevention	Communications	CAP Mini Grants	Total
<b>Revenue</b>									
<b>Beginning Balance 01/01/2016</b>	<b>57,051.68</b>	<b>1,204.28</b>	<b>1,249.18</b>	<b>-</b>	<b>33,588.88</b>	<b>32,035.97</b>	<b>18,131.00</b>	<b>-</b>	<b>143,260.99</b>
Memberships and Donations	6,873.53								6,873.53
Misc Grants								10,000.00	10,000.00
AIS Grants						277,343.00	25,117.00	12,500.00	314,960.00
AIS Grant returned for Equipment						(28,195.25)			(28,195.25)
Memorials	317.08	175.00							492.08
Interest and Dividends	23.80				103.84				127.64
Administrative fee	12,754.01								12,754.01
Miscellaneous									-
<b>Subtotal Revenue FY 2016</b>	<b>19,968.42</b>	<b>175.00</b>	<b>-</b>	<b>-</b>	<b>103.84</b>	<b>249,147.75</b>	<b>25,117.00</b>	<b>22,500.00</b>	<b>317,012.01</b>
<b>Available Cash Revenue FY 2016</b>	<b>\$ 77,020.10</b>	<b>\$ 1,379.28</b>	<b>\$ 1,249.18</b>	<b>\$ -</b>	<b>\$ 33,692.72</b>	<b>\$ 281,183.72</b>	<b>\$ 43,248.00</b>	<b>\$ 22,500.00</b>	<b>\$ 460,273.00</b>
<b>Expenditures</b>									
Contracted Services	140.00		665.66			188,466.58	11,320.00	20,000.00	220,592.24
Salaries and Wages						46,000.00			46,000.00
Employer paid benefits						3,501.56			3,501.56
Accounting Fees	3,283.49								3,283.49
Dues and Memberships	1,035.00								1,035.00
Equipment									-
Fuel and Oil						2,573.97			2,573.97
Grant Administration Fee						12,050.65	703.36		12,754.01
Insurance	5,197.00								5,197.00
Interest and bank fees	39.61								39.61
Mileage and Travel	60.00					3,365.20	253.00		3,678.20
Registration Conferences						206.57	430.00		636.57
Postage	333.75								333.75
Program Supplies			71.28		2,740.20	6,105.50	744.91		9,661.89
Promotion	100.00		677.50			185.00	688.99		1,651.49
Reimbursement Other						377.09			377.09
Rental and Storage	200.00						169.00		369.00
Repair and Maintenance						3,651.64			3,651.64
Supplies and printing	1,221.11					445.29	1,436.25		3,102.65
Website	197.89								197.89
<b>Subtotal Expenditures FY 2016</b>	<b>\$ 11,807.85</b>	<b>\$ -</b>	<b>\$ 1,414.44</b>	<b>\$ -</b>	<b>\$ 2,740.20</b>	<b>\$ 266,929.05</b>	<b>\$ 15,745.51</b>	<b>\$ 20,000.00</b>	<b>\$ 318,637.05</b>
<b>Ending Cash balance 12/31/2016</b>	<b>\$ 65,212.25</b>	<b>\$ 1,379.28</b>	<b>\$ (165.26)</b>	<b>\$ 0.00</b>	<b>\$ 30,952.52</b>	<b>\$ 14,254.67</b>	<b>\$ 27,502.49</b>	<b>\$ 2,500.00</b>	<b>\$ 141,635.95</b>
Checking									71,140.16
Timing Differences-Payroll									(750.38)
Savings									69,088.54
Edward Jones									2,157.63
<b>Total Cash Balance 12/31/2016</b>									<b>\$ 141,635.95</b>

## Youth Water Summit 2016

By Kathleen Cone, IWLP Education Chair

The 2016 Youth Water Summit was an amazing event and it would not be possible without the dedication from our presenters, volunteers, educators and youth attending. This year saw about 380 fifth grade students from District 318 RJE Middle School, Bigfork, St. Joseph's Catholic School, and Deer River Schools taking part in a full day of water science education. The event was held on May 24, 2016 at the Itasca County Fairgrounds. Students began arriving by 8:45 a.m. and ended the day at 2:15 p.m. We asked the presenters and volunteers to arrive by 7:30 a.m. for set-up and organization.

The water summit generated tremendous community support with over 60 teachers and chaperones and 130 presenters and volunteers. The youth were divided into groups of ten and all had nametags of animals and trees that distinguish them from other groups. The day was divided into ten - 30 minute intervals. During that time, each presenter had seven or eight 30 minutes presentation with groups of ten students coming to their station. The fifth grade teachers who participated asked parents to assist by chaperoning, they were most enthusiastic about learning along with the student's! The Keynote speaker was Justin Lyles of WDIO where he presented three sessions in the middle of the day. The student survey reflects he was a hit with everyone.

The opening announcements started with Dave Lick, IWLP President and followed by Patty Erven and Noreen Hautala presentation on Native Water Songs. This was a great day for the students of Itasca County. Coffee and rolls were available to the volunteers and presenters in the morning, everyone was asked to sign in at the Trailhead building, pick up a map and rotation schedule. Some of the topics presented to the students were invertebrate identification, water art, watersheds, phonological observation, lake turnover, kayaking, enviroscape model, ground water model, lead and mercury, secchi disk, effects of plastic bags, master gardening, rain gardens, journaling, hydrological cycle, scientific instrumentation, density, hydraulics, septic system science, and many more sessions. There were assignments through the day from volunteers like the photographer, timer for the 30 minute sessions, lunch organizers, and clean-up efforts.

Students were given a vocabulary list of terms prior to the event for better understanding the sessions and each student, presenter, volunteer and teacher was provided with a blue t-shirt to wear with Itasca Water Legacy Partnership's "Team Up for Clean Waters" logo. Surveys from the students, teachers, presenters and volunteers were taken and we now have ideas for improvements for 2017.

This events planning committee consisted of Dale Christy, ISD #318 Gifted Education Coordinator, Dave Lick, Itasca Water Legacy Partnership(IWLP) President, Kathleen Cone, IWLP Education Chair, Karen Walker, Janet Florine, and Mary Gephart.

### MEASURED EVENT OUTCOMES

The measured outcomes are reflected in the Teacher/Student Survey; Their responses on What was your Favorite Part of the Event, or One Thing You Learned, to What will you do to Keep Clean Water? (See Comments Below)

### TEACHER SURVEY SUMMARY

The teachers surveyed felt the event was worth doing every year and all felt that the information was “very valuable”. The comments on why they felt it was valuable included; the quality of presenters, activity engagement, variety of presentations, enjoyable, interactive, educational, this is authentic learning at its finest! Our fifth graders get the chance to learn from local experts, many students live on or near a body of water, and the organization of the day.

### STUDENT SURVEY SUMMARY

Favorites:

- ) Loved everything; Being there; All the ways to save the water
- ) Pontoon/secchi disc reading
- ) Using the microscope
- ) Kayaking
- ) Filtration; purifying water
- ) Lunch
- ) The clean team/cleaning with safe things
- ) Looking for plants
- ) Touching water bugs

One Thing You Learned:

- ) Runoff pollutes
- ) How fast chemicals break down in earth
- ) Garbage flows into lakes; garbage pollutes
- ) Mercury is made by iron
- ) Water is something everyone needs
- ) We have 3% fresh water
- ) Some water animals help clean the water



- ) You can get fined for bringing weeds from one lake to another
- ) Keeping shoreline at its natural state helps the lake

See attached survey for more exciting comments.

**Expenses**

Fairgrounds	\$500.00
ISD 318	2497.16
Sammy's	165.26
Ogles	76.11
Mary Schiedler	200.00
Let's Go Fishing	150.00
Herald Review	677.50
Kathy Jasper	23.35
<u>John Latimar</u>	<u>200.00</u>
Total	\$4489.38

Cans for Kids

Lunches	\$655.80
Printing	120.57
Bigfork Bus	227.74
	<u>\$1004.11</u>

## ATTACHMENT #4

### Wes Libbey Northern Lakes Chapter Izaak Walton League of America

Report to IWLP 1-23-17

Tentative Water Quality Program in April:

Title: What's in our water? And does it matter?

Contaminants of emerging concern in our waters and ways we can reduce them.

Where: Davies Hall Chucker Auditorium, Itasca Community College

When: Thursday, April 27<sup>th</sup> – 6:00 to 8:00 p.m.

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- ) Request Certificate of Liability insurance from IWLP
- ) Earth Circle and Free Range Food Co-op are partnering with people power (no money)
- ) We are looking for second speaker to join Kathy Lee, Deputy Program Coordinator, Toxic Substances Hydrology Program
- ) We are going to approach Culligan and Range Water to see if they would sponsor
  - o Can offer vendor space in the lobby
  - o IWLP could have a display
- ) We are also approaching Grand Rapids PUC to see if they want to participate and/or sponsor

Next meeting is Tuesday, January 31<sup>st</sup> at 1:30 at the small meeting room at the Grand Rapids Area Library

***“Team Up for Clean Waters”***  
**Itasca Water Legacy Partnership (IWLP)**

**Membership Report 1-23-17**

by Shirley Loegering

In 2016 we have received \$6,873.52 in membership donations, plus \$175 in Memorials.

- ) Up \$1,815.68 over the 2015 donations of \$5,057.84
- ) Not including \$1,000 outstanding donation and \$317.08 stock donation
- ) Of the 137 renewals mailed in December, 67 have paid for a 49% response
  - o Reminders were mailed out on January 20th
- ) Of the 244 potential new member mailings sent in January 2017, 2 have paid
- ) However, of the potential new member mailing sent January 2016, 11 paid
- ) Seven people paid through GiveMN on Give-to-the-Max Day
- ) We received 17 new members in 2016 compared to five in 2015
- ) Three new business members are the result of personal contacts by Dave and Shirley